



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 25TH INFANTRY DIVISION  
580 KOLEKOLE AVENUE  
SCHOFIELD BARRACKS, HAWAII 96857-6000

APVG-CG

04 AUG 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 25th Infantry Division Policy Letter #10 - Tropic Lightning Duty Week

1. Purpose. The purpose of this policy letter is to establish the Tropic Lightning Duty Week in the 25th Infantry Division
2. Policy. The standard duty day in garrison is 0630 to 1700, Monday through Friday. Commanders will not schedule training prior to 0630. Traditionally, units conduct "first call" at 0600 in order to prepare for physical readiness training (PRT). In accordance with the PRT policy memorandum, PRT is from 0630 to 0745. Work call formation is at 0900.
3. Commanders, with CG approval, may make adjustments for specific, non-routine events such as New Equipment Training, etc. Outside of pre-approved training, Commanders will not schedule training events during the weekend, training holidays, or holidays. If due to resource constraints, e.g. range availability, night flying requirements, etc., Soldiers train during these times, Commanders will ensure they schedule and execute compensatory time. The goal is one for one; more importantly, the standard is predictability for our Soldiers and their Families.
4. This memorandum supersedes 25th Infantry Division Policy Letter #11, dated 28 April 2016 and remains in effect until superseded or rescinded in writing.
5. The point of contact for this memorandum is G3-Training at (808) 655-5351.

A handwritten signature in black ink, appearing to read "Cavoli", with a horizontal line extending to the right.

CHRISTOPHER G. CAVOLI  
Major General, USA  
Commanding

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